Alberta-Northwest Territories Command

The Royal Canadian Legion
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September 22, 2026

The Royal Canadian Legion
General Stewart Branch No. 4
2019 – 4 Avenue South
Lethbridge, AB T1J 5X5

Attention: Dave Martin, President

Dear Comrade,

Re: Branch By-Laws

On behalf of the Constitution and Laws Committee, the fully executed and sealed original legal document is enclosed for your file, and a copy is retained in our office.

It is imperative that these By-Laws are renewed every three (3) years, from the date of approval, in order to coincide with any amendments made to the current General By-Laws of Dominion Command, and the Alberta-NWT Command By-Laws.

Sincerely,

Bruce Marriott

Bruce Marriott
Constitution & Laws Committee Chair

/jm
Encl.
cc: District No. 6 Commander

ALBERTA-NORTHWEST TERRITORIES COMMAND
BRANCH BY-LAWS

GENERAL STEWART BRANCH NO. 4
OF THE ROYAL CANADIAN LEGION

1. NAME:

This Branch shall be known as the Alberta-Northwest Territories Command, **General Stewart Branch No. 4** of The Royal Canadian Legion and shall hereinafter be referred to as the Branch.

2. MEMBERSHIP:

Branch Membership shall be comprised of Life, Ordinary, Associate, Affiliate Voting, and Affiliate Non-Voting in accordance with the current General By-Laws of The Royal Canadian Legion.

3. ENTITLEMENT TO VOTE AND HOLD OFFICE:

(a) Only Life, Ordinary, Associate and Affiliate-Voting members in good standing shall have the right to vote or hold office at any level within this Branch.

(b) No person shall be nominated except as otherwise provided in these By-Laws.

(c) Members so nominated must be present at the nominating meeting or have signified in writing their willingness to accept such office.

(d) To be eligible for election as a member of the Branch Executive, a person must have been a member of The Royal Canadian Legion for a minimum of one (1) year and must have attended at least two (2) of the Branch General Meetings held during the past year.

(e) In order to be eligible for the office of President, he/she must have been a member of the Branch Executive for a period of one (1) year.

(f) Subject to the current General By-Laws and Alberta-NWT Command policy, a member in good standing may hold more than one position within the Branch; however, the holding of two (2) Officer positions simultaneously should be avoided.

4. WELCOMING CEREMONY:

Every new member should be initiated according to the procedures in the current Ritual, Awards and Protocol Manual prior to receiving a membership card.

5. COMPLAINTS AND DISCIPLINE:

The procedure for lodging complaints against members, and the subsequent disciplinary action, shall be strictly in accordance with Article III of the current General By-Laws.

6. ANNUAL DUES:

(a) Every member shall pay annual dues in an amount to be decided upon by a General Meeting of the Branch.

(b) The Branch Executive has discretionary powers as regards to dues of Life Members, members who are retired and members warranting consideration due to unusual circumstances.

(c) Members whose dues are not paid by the thirty-first (31st) of January annually, are considered not in good standing, and shall be dealt with in accordance with the current General By-Laws.

7. OFFICERS:

The Officers of the Branch shall be the:

(i) President;
(ii) Immediate Past President;
(iii) 1st Vice-President;
(iv) 2nd Vice-President;
(v) Treasurer;
(vi) Secretary; and
(vii) Service Officer

8. EXECUTIVE COMMITTEE:

(a) The Branch Executive Committee shall be the:

(i) Officers; and
(ii) **Six (6)** Executive Members as may be required for the proper operation of the Branch.
(iii) Nominations of the members to the Executive Committee for each ensuing two (2) year term should be given to the Nominations Committee Chair prior to the Annual General Meeting in which the election will occur. Further nominations and elections will take place at the November Annual General Meeting on the last Sunday of the month, with installations to follow. Members nominated shall be elected by secret ballot.
(iv) The Executive Committee shall have the power to add to its numbers by motion at an Executive Meeting, such additional members as may be deemed advisable. The Executive Committee shall have, by an Executive Meeting, the power to fill any vacancy that may occur by resignation, death or suspension.
(v) Any member of the Executive Committee with the exception of the Immediate Past President, who is absent for three (3) consecutive Executive Meetings of the Branch, unless granted leave by the President or his designate; the said member will cease to be a member of the Executive Committee.

(b) The Branch Executive Committee shall take office and assume their duties and functions preferably that day, or no later than 30 days after, and shall be installed in accordance with the Ritual, Awards and Protocol Manual and the General By-Laws as amended.
(c) Subject to the jurisdiction of membership of the Branch assembled in a General Meeting, the Executive Committee shall meet monthly on the last Wednesday of the month and transact the business of the Branch.
(d) The duties and obligations of the Executive Committee shall be in accordance with the Branch Leadership Manual.
(e) A quorum for Executive Meetings shall consist of seven (7) members present, who are in good standing.
(f) To ensure an Auditor has been appointed to perform an annual review engagement of the Branch Financials.

9. GENERAL MEETING:

(a) A General Meeting of the Branch shall be held on the last Sunday of March and August, at which time the minutes of the previous General Meeting shall be read or distributed and adopted. The Branch Financial report will be given in August.

(b) A quorum for General Meetings shall consist of twenty (20) members present, who are in good standing.

10. ANNUAL MEETING:

(a) An Annual Meeting shall be held on the last Sunday of November for the Election of the Branch Executive Committee, or in lieu therefore, to decide the date and method of electing the Branch Executive Committee.

(b) A quorum for Annual General Meetings shall consist of twenty (20) members present, who are in good standing.

11. STANDING COMMITTEES:

(a) The President, and Elected Executive Officers, may appoint a Chairman for each of the following Standing Committees at the first meeting of the Executive Committee following the election:

(i) By-Laws and Resolutions;
(ii) Entertainment;
(iii) Finance;
(iv) House,
(v) Membership,
(vi) Poppy,
(vii) Sick and visiting;
(viii) Sports and Games;
(ix) Ways and Means; and
(x) Other Committees as deemed necessary.

(b) Each Chairman so appointed shall select the members of the Committee and submit names to the Executive Committee for approval at its next meeting.

(c) Chairman of Standing Committees shall submit a written report to the Executive Committee as required, or as agreed upon, by request of the Executive Committee.

12. FINANCIAL:

(a) The Chairman (Treasurer) of the Finance Committee shall:

(i) Maintain an accurate and true account of all monies received and paid out by the Branch;
(ii) Maintain a record of all other financial transactions of the Branch;
(iii) Be a signatory on all Branch financial accounts; and
(iv) Deposit all Branch funds, in the name of the Branch, in a bank or other recognized financial institution designated by the Branch.

(b) All Branch cheques, drafts, or orders of payment of money shall be signed by the Treasurer and the Branch President, or such person as the Executive Committee may designate (any 2 of the 3 designated signing authorities). A

minimum of three (3) Branch Executive Officers must have signing authority. No two (2) signing authorities may be related to each other nor live in the same domicile.

13. AMENDMENTS TO BY-LAWS:

(a) These By-Laws shall not be altered, amended, varied, or added to except by Notice of Motion.

(b) Any Notice of Motion must:

(i) Be given in writing at the General Meeting prior to the one at which it will be given consideration;

(ii) Detail such alteration, amendment, variation, deletion, or addition;

(iii) Be signed by the member presenting the Notice of Motion; and

(iv) Receive a majority of two-thirds (2/3) of the voting members present at the Meeting at which it is given consideration.

14. EFFECTIVE DATE OF BRANCH BY-LAWS:

These By-Laws shall not be in effect until approved by Alberta-NWT Command.

Certified to be the original By-Laws of the Alberta-NWT Command, **General Stewart Branch No. 4** of The Royal Canadian Legion, as approved by a General Meeting of the Branch on the 30 day of August, 2026.

BRANCH PRESIDENT

(BRANCH SEAL)

BRANCH SECRETARY

APPROVED ON BEHALF OF THE ALBERTA-NWT COMMAND OF THE ROYAL CANADIAN LEGION, THIS 22ND DAY OF SEPTEMBER, 2026.

PRESIDENT
ALBERTA-NWT COMMAND

CHAIRMAN
ALBERTA-NWT COMMAND
CONSTITUTION AND LAWS COMMITTEE

EXECUTIVE DIRECTOR
ALBERTA-NWT COMMAND

(COMMAND SEAL)

Branch 004
Lethbridge

THE ROYAL CANADIAN LEGION

General Stewart Branch No 4
General Meeting
Sunday, August 30, 2026
1400 hrs

Executive Members Present: President- Dave Martin, IPP- Gary McLean, Second Vice President- Bill Scales, Ladies Auxiliary- Carolyn McLennan, Gary Cook, Shiela Heinrich, Randy Ripley, Les Androkovich, Sgt. At Arms –Richard Drought, and Secretary Tina McAlister.

Excused Executive Members:
First Vice President- David Kaminski, Treasurer-Doug McLaughlin, John Ross

Voting Members in Attendance: 43

1. Indigenous Land Acknowledgment
2. Opening Ceremonies: Conducted as per ritual by President Dave Martin at 1409 hrs.
During the silence we will remember those who have passed away since our last meeting. Kenneth Culler, David Ursan, Lena Laidlaw, David Crabb, Barbara Jones, Charles Simons, Evelyn Leffingwell, Barbara Fisher, Joseph McIsaac, Gordon Rombough, Richard Gaff, Donald Burchak, Bob Emery, Rick Ross, Robert Drake, Stuart Malacko, Dennis Carriere, John Sinclair, Brian Lagace, Jim Hegedes, John Doyle, Michael Gaudet, Thomas Wheeler, Deborah Morgan, Jeanette Dunlop, Marie Maclean.
3. President's Welcome: President welcomed all to meeting.
4. Agenda Approval: Moved by Winn Wall, seconded by Heather Folk. Carried
5. Approval of Amended Minutes: General Meeting March 29, 2026, moved by Kent Perry, seconded by Ray Romses. Carried
6. Year end Financials March 31,2026 Presented by Chandra Deaust from Avail
Motion made by Pat McIntosh to accept the financial report as presented, seconded by Cal Heinrich. Carried
7. Correspondence: None
8. Business:
Notice of Motion- Bylaws
Motion made by Jacquie McLean to accept Bylaws as presented, seconded by Cal Heinrich. Carried
9. President's Report:
The past months have been very active both in the Branch and for me as your President.
Remembrance being of high priority, we marked many military anniversaries with ceremonies at the cenotaph. Executive members and others were on hand for Vimy Day, VE Day, DDay and the Korea War Armistice. When possible, cadets are included. I thank the many members who attended the ceremony for DDay. The ceremonies are

not lengthy but are significant so that we never forget our Veterans who sacrificed so much for us. I invite everyone to come out when you can.
In the Branch, we hosted a sold-out Neil Diamond tribute, held our annual Golf Tournament, ran a beer garden for Street Wheelers, and had two centenary events – the Pancake Breakfast and Whoop Up Days parade float. These exceptional events kept our summer active and raised much money for the Branch. They do require the help of our staff and take many volunteers. Whenever there is a call for volunteers to help bring events to the membership, it's up to all of us to answer that call. There are many different roles that can be filled with many skill and ability levels. Don't exclude yourself thinking you can't do something. Ask how you can help. Thank you to everyone that made these events possible, and to our corporate sponsors.
I attended Spring Rally in Medicine Hat along with Executive Members, as well as participated in cadet Annual Ceremonial Reviews. These young people are truly inspirational and are fundamental to carrying on the legacy of our military. In May we honored our community Veterans with the first of two dinners to be held this year. Honorary Lieutenant-Colonel Dory Rossiter was the guest speaker. A contingent of cadets provided the color party for Canada Day led by our Sergeant-at-Arms Rick Drought and Piped by Dave Kaminski.
We launched a new General Stewart Branch web site to bring us up to date and a more informative and a bit more user friendly. It is still a work in progress, but I hope you will take a moment to look at it. I would like to thank Andrea for her time and effort in making this web page happen.
We are grateful for some large donations received from generous donors to support our programming – Vanee Farm Centre, Southland Trailers, the Japanese Canadian Association, the Ladies Auxiliary, a bequeath and a generous Branch member. In all, these donations totalled approximately $10000.00. And speaking of donations, four karaoke nights were held, sponsored by individuals and open to Branch members. Thank you for that.
Most recently, Comrade Tina McAlister and I returned (on Friday night) from Dominion Convention in Winnipeg. Over 935 Legion members from across the country attended. A number of resolutions were debated, and our new Dominion President and Executive were installed. I am happy to say that Sharon McKeown was voted in by acclimation as the new Dominion President for the next 2 years. One of the highlights was having close to 900 members marching from the Legislature Buildings to the Cenotaph for a special 100 year Ceremony and wreath laying event. Convention 2028 will be held out west again as Saskatoon will be the host city. We'll be connecting with Branch individuals affected by the business conducted. As well I will be providing the Executive with a brief convention summary.
Upcoming we have Fall Rally. Legion Week which will be opened with our second Veteran Dinner on September 20th. Registration is required by September 10th. If you want to register today, we will take your information. The week will see in-Branch displays, and will conclude with the Tree of Remembrance ceremony on September 27th. And then on October 3rd, our Gala event will be held at the Sandman Signature. Tickets are available at the bar during canteen hours.

We have a tentative date set for the unveiling of the Hong King Veterans Association plaque by Kathy Carlson. Once I have the date confirmed we will post the event date and time of the unveiling.
Report Moved by Dave Martin Seconded by Marg Casson Carried

10. Office Administrator Report:

The past year has been one of considerable activity and change for Branch No. 4. Alongside the everyday administrative responsibilities required to keep the Branch operating, significant work has been undertaken to improve communications, technology, community presence and administrative systems.
There have been successes worth celebrating, but there are also challenges that will require collective attention as the Branch moves into its next year.

Website & Modernization

One of the year's major accomplishments has been the development and launch of the Branch's new website. The new website gives Branch No. 4 a modern platform through which members and the public can learn about the Legion, upcoming events, membership, our kitchen and canteen, community initiatives and other Branch activities.
The website continues to evolve. Additional content and functionality are being added, and some technical issues remain to be resolved. The Poppy Committee has selected CanadaHelps as the preferred option for online donations and charitable receipt processing, and implementation of that functionality is now a priority.
Getting the new site operational represents a significant step forward in modernizing how Branch No. 4 communicates with the community.

Member Communications

Communication with members continues through email, newsletters, Facebook and other Branch communications. Considerable effort has been made to improve the frequency and quality of information reaching members, particularly regarding upcoming events, commemorative activities and opportunities to participate in Branch life.
The April-August newsletter also helped address a gap in regular newsletter communication and provided members with an overview of the many activities taking place within the Branch.

Events & Community Engagement

Branch No. 4 has continued to participate in and host a wide variety of commemorative, community and Centennial activities. Promotion has included commemorative events, the Whoop-Up Days Parade, D-Day activities, Korean Armistice Day, the Centennial Pancake Breakfast, golf activities, live entertainment, kitchen and canteen events and the upcoming Veterans' Dinner.
As we celebrate the Legion's 100th Anniversary, one of our goals for the September Veterans' Dinner is to welcome 100 Veterans in recognition of this important milestone.
These events do more than generate activity within the building. They provide opportunities to remind the wider community who we are, what the Legion does and why the organization remains relevant.

Kitchen, Canteen & Revenue Development

Increasing awareness and use of the kitchen and canteen remains an important priority. Promotion has increased through digital advertising, social media, website content and in-Branch materials.

However, the Branch must continue looking for ways to bring more people through our doors. The way Canadians interact with Legions has changed over time. We cannot necessarily expect the same volume or patterns of member traffic that existed decades ago. That does not mean the Legion has lost its relevance. It means we need to consider how we make the organization accessible and meaningful to a new generation while protecting our fundamental purpose of supporting Veterans and Remembrance. Ideas have been raised regarding increased community access, different uses of Branch space, entertainment, events and other revenue opportunities. Not every idea will ultimately be appropriate or feasible, but it is important that we remain willing to investigate new approaches.

The question should not simply be how long existing resources can sustain current operations, but what we can do now to ensure Branch No. 4 remains sustainable for decades to come.

Hall Renovation

The hall renovation represents a major investment in the future of Branch No. 4. As of July 31, 2026, the Branch's unaudited Hall Renovation balance sheet records $675,672.34 in capitalized renovation costs.

The province has extended the applicable Community Facility Enhancement Program agreement through January 30, 2027. Required reporting due by that date includes a description of the completed approved project as well as independent accounting regarding the use of grant and matching funds.

With approximately five months remaining, successful completion of the renovation should be one of the Branch's highest organizational priorities. Given the considerable investment already made, members should continue to receive clear information regarding project progress, remaining work, projected completion costs and the anticipated completion date.

Once completed, the renovated space also presents an opportunity to consider how the Branch can make the best possible use of the entire facility to support Veterans, members, community activities and long-term revenue generation.

Administrative & Operational Challenges

One of my priorities has been to strengthen the administrative systems of the Branch so that information and processes do not depend on the knowledge of any one employee, Executive member or volunteer.

This is particularly important in an organization that experiences regular changes in Executive leadership, committee membership, employees and volunteers. Standardized forms, documented procedures, consistent financial and operational reporting, organized digital records and clear decision-making processes help preserve institutional knowledge and provide continuity when people change.

Historical Branch records demonstrate that challenges involving reporting, administrative transitions and access to reliable operational information are not new. Finance Committee minutes from December 2022, for example, recorded concerns regarding missing reports to the membership, errors and discrepancies in financial information, office transitions and the need for a professional financial review. Strengthening these systems therefore represents more than improving current office efficiency; it is an investment in the long-term governance and stability of the Branch.

Inventory management also remains challenging. Current TouchBistro inventory figures

are not consistently matching physical inventory, so recipe-based tracking has been temporarily disabled while the cause is investigated. Further review will be required before the system can be relied upon for accurate inventory reporting.
Improved systems are important not simply for current staff, but for the long-term health of the organization. Good procedures preserve institutional knowledge, support accountability and make future transitions easier.

Staff & Volunteers

The amount of work required to operate the Branch extends far beyond what members necessarily see when they visit the building. Events, bookkeeping, communications, kitchen and canteen operations, website maintenance, grant administration, membership support, building issues and everyday administration all require people behind the scenes.
I would like to recognize the employees and volunteers who continue to give their time and effort to Branch No. 4.
At the same time, maintaining a healthy organization requires ensuring that those people are supported. Sustainable workloads, reasonable time away from work, clear communication and respect for the operational knowledge of staff and volunteers are important to retention and morale.

Looking Forward

There is much about Branch No. 4 that is worth building upon. We have a substantial facility, a proud history, committed members and volunteers, a growing digital presence, new opportunities created by the renovation and a community that we can continue working to engage.
Our financial reserves also give us something extremely valuable: time to adapt. We should use that time deliberately.
The coming year should focus not only on maintaining existing operations but on completing the renovation, strengthening administrative systems, increasing community participation, developing sustainable revenue and ensuring that ideas and opportunities receive timely consideration and decisions.
The Legion's mission remains important. Our challenge is to ensure that the way we operate allows that mission to continue for the next generation.
Thank you to everyone who has supported the office and contributed to Branch No. 4 throughout the past year.
Report Moved by Andrea Seeman Seconded by Lorrie Vos Carried

11. Raffle Report:

In June we were approaching the maximum ticket sales permitted under our license for the Joker draw. We were in conversation with AGLC about ways to conclude the draw (exit strategies). Through that discussion, AGLC corrected us on how our Joker draw is to be run.
We weren't including an evening's sales in the amount of the pot for the evening. We were only carrying those sales forward to the next draw. We were also treating the 20% payout as a consolation prize if someone won the Joker. It was in fact to be paid to the ticket holder drawn to play for the Joker even if they won the pot. Also, with AGLC's approval, monies that had been carried forward in error at the end of the last Joker draw were raffled as a separate draw to correct the pot. The Executive gave approval at the time of these changes to seed new pots to bolster interest since the initial new pot

would start at zero and only be increased by the sales of the evening. The seeding was set at a minimum total payout of $250.00 until surpassed by sales. These corrections were made and have been in place since mid June. Joker volunteers have been updated on these changes.
At AGLC's suggestion, Raffle Rules were drafted and subsequently approved by the Executive. The rules outlined the new practices and additionally set out others that clarified practices or added to raffle efficiency/fairness. The rules are posted on the back bulletin board.
I'd like to express my appreciation to all the volunteers who have diligently attended draws throughout the year and through the summer when the draw commitment ties up a summer weekend.
Thanks also to Albert Sullivan for his bonus draw prizes every weekend and to Marie Connors who often supplements draws with her donations of bonus prizes.
If someone believes they could be interested in volunteering for draws for the upcoming year, I'd be happy to talk with you.
Report Moved by Pat McIntosh Seconded by Cal Heinrich Carried

12. Centenary Committee Report:

Well, two very successful events in the rear-view mirror. The pancake breakfast was well supported by both community donations and a great core team of volunteers. Raising almost $2000 beyond costs we would like to propose this becomes an annual event. With this event we celebrated the Royal Canadian Legion's national birthday.
The parade this past month was also a great success. A very special thanks to our proud veterans Herb Johnson and Les Herrington, as well as Helene Gartner and President Dave for their esteemed presence on our float. Andrea Seeman and her children did a wonderful job of candy distribution.
Coming up is our grand finale event, the Centenary Gala on October 3, 2026. The Centenary Committee has done a fabulous job of hand delivering almost 200 sponsorship packages to businesses in our community. We look forward to a wonderful event featuring the play, Jake's Gift after a delicious buffet served in the Sandman Signature hotel. Our silent auction contributions are growing, and we anticipate another successful event. With this event we mark the 100 th birthday of the Royal Canadian Legion's- General Stewart Branch #4.
This has been a monumental undertaking by a small committee of 6. Kim and Brad Martin, Dory Rossiter, Glen Miller, and my husband Cal and myself, your Centenary Committee.
Report Moved by Sheila Heinrich Seconded by Marg Casson Carried

13. Ways and Means:

The Ways and Means Committee would like to submit a request that the General Stewart Branch Executive consider the request for a Mural Wall on the main floor of the Branch.In order for this project to go forward we would need to know which wall would be approved so we can decide on the size of the mural.
The idea behind the mural is to be a focal point of the Branch to promote Remembrance. Our options for this are either an actual painting or a vinal picture. The committee would provide the executive with options for the mural, and the cost of the mural. With the option of the cost to be a donation or a group of donations from

business is the Lethbridge Area.
Upon completion of the mural the opportunity would be given to members or organizations to purchase a name plate in memory of or in honour of or a personal plaque and these would be on display around the mural. The option to place a plate around the mural could continue for many years. We will inform the executive council of our plans on the size of the plates and the cost and projected income. All plates would be purchased through the Branch.
Another concern is we have ideas for fund-raising projects, and we would like a contact person who would be willing to take on some of the projects and get a social committee to implement them.
Report Moved by Dave Martin Seconded by Heather Folk Carried

14. Executive Reports:

a. Finance:

Brief report given by Gary McLean
Report Moved by Gary McLean Seconded by Heather Folk Carried

b. Membership:

See attached report.
Report Moved by Sheila Heinrich Seconded by Winn Wall Carried

c. Poppy:

Since the last General Meeting, the Poppy Trust Fund Committee has the following requests for funding approved:
The Veterans Dinner held in May.
The Friday morning Veteran coffee and donuts Jan, Feb, March.
The request to add Afghanistan 2001-2014 to the Lethbridge Cenotaph.
Dominion Command has revised the dates for this years Poppy Campaign, the Campaign will start on 24 October and run to 11 November 2026. More details regarding this years Campaign will follow after the committee has a chance to finalise the details.
Motions to be ratified at this meeting. Requests have been previously approved by the Executive Committee and AB/NWT Command
Motion made by Gary Cook, in accordance with the Poppy Manual Section 403ii h. The General Stewart Branch #4 Poppy Trust Fund Committee provide funding for the biannual Veterans Visit (dinner) held on the 24th of May 2026, in the amount of $2380.00, seconded by Jacquie McLean. Carried
Motion made by Gary Cook, in accordance with the Poppy Manual Section 403ii d. The General Stewart Branch #4 Poppy Trust Fund Committee provide funding for Friday morning Veterans coffee and donuts for the period of Jan, Feb, and March 2026 in the amount of $694.41, seconded by Lorrie Vos. Carried
Motion made by Gary Cook, in accordance with the Poppy Manual Section 403ii f. The General Stewart Branch #4 Poppy Trust Fund Committee provide funding to add "LEST WE FORGET AFGAHISTAN 2001-2014" to the Lethbridge Cenotaph in the amount of $878.85, seconded by Ray Romses. Carried
Motion made by Gary Cook, in accordance with the Poppy Manual Section 403ii.n. The General Stewart Branch #4 Poppy Trust Fund Committee provide funding of $2100.00 for Lethbridge MFRC Military Appreciation Day
Report Moved by Gary Cook Seconded by Ray Romses Carried

d. House:

The expansion of the canteen is almost complete. This was a by product of the upstairs renovation work as stairs needed to be moved, floor raised, beam work and access to plumbing. This extra space has already been of benefit to the Branch, increasing our seating capacity by about 60.

The elevator is still not finished. We were very close, but the company completing the functionality had a faulty part and could not bring it into use.

I'd like to thank a number of volunteers who have been involved to date with renovation work – Cal Heinrich, Sheila Heinrich, Gary McLean, Gary Cook, Les Androkovich, and Jim Sauter. We have been actively working on the sound system, video projections, and security system. A thank you goes out to Ryan Schapansky for his help and initiative on this.

Plumbing to make the bathrooms mobility accessible is in progress. Soundproofing has been done to deaden noise from upstairs in the canteen. Duct work, roof spraying, flooring and drywalling is next.

With our grant, we have a deadline of January 2027 to finish, or an addition extension will be required. It is my hope that work will go more quickly now that foundational work is almost complete. Unfortunately, I have had difficulty scheduling work bees around my daytime job commitments and with summer. I am going to turn over the oversight of the work which should help. Able-bodied volunteers are needed. I believe it's been a catch 22 where without a scheduled work bee date, members have been reluctant to put their name forward. Without the assistance of volunteers, we will be forced to use more paid labour. This is something to be considered if it gets us to completion sooner. It's just that there are some things that we know we can complete ourselves without having to pay someone. It really is a balance of both.

We are looking into the kitchen ventilation, and maintenance in that area. And I am on the lookout for a used commercial freezer.

The T33 airplane refurbishment has gone back to Provincial Command for formal approval to use Poppy funds to complete the project. Initial application submitted was returned requesting more information and detailed costs for the amount of $26,000. As soon as we get the approval, we will put the wheels in motion.

Report Moved by Dave Martin Seconded by Cal Heinrich Carried

f. Service Pins:

The following members were presented service pins

Ordinary	7808922	Ronald Bergen	1964	60 years
Ordinary	4776195	William Mason	1976	50 years
Associate	4667320	Eugene Low	1974	50 years
Ordinary	30036881	Tina McAlister	2017	10 years
Ordinary	30031886	Carolyn McLennan	2017	10 years
Affiliate	30007111	Cal Heinrich	2016	10 years
Associate	30169520	Brad Martin	2022	5 years

g. Gabriel's Angels:

Since our last general meeting in March of this year, the Gabriel's Angels attended four Veteran funerals.

Vance McGrath on April 11, Richard Gaff on May 16, Bob Emery on June 8 and Mike Gaudet on July 23.

We will be attending the Tree of Remembrance ceremony here at the Branch on Sunday September 27.
Due to the loss of two of our members, I am looking for replacements. If you are interested in becoming an Angel please contact me. Only requirement is to have the Legion Uniform and be available any day of the week. We currently have 17 members.
Report Moved by Gary McLean Seconded by Ray Romses Carried

h. Ladies Auxilary:

No meetings for the summer, will start back up next Tuesday. Tree of Remembrance is Sept 27. They will make sandwiches for Nov 11. Wiil continue to do fundraising to support the branch, meat and fruit pies will be coming soon.
Report Moved by Carolyn McLennan Seconded by Alan Mathieson Carried

i. RDC:

The RDC has been getting a few things done over the summer.
We have secured the Excite Building for our indoor Remembrance Day ceremonies. We are changing the form a little this year. The main ceremony will be at the Cenotaph at 1100 hrs, with live streaming happening at the Excite location. There will then be a ceremony at 1200 hrs at the Excite building for those who wish to attend an indoor ceremony, as we never know what the weather will be like.
We have a better sound system this year for the Excite location, as well as 2 live streaming projections. This should provide people the opportunity to come early to the Excite building to watch the ceremony at the Cenotaph.
We hope to have the cafeteria open as well for those who wish to purchase goods.
We have ordered coins for the 100th anniversary celebration our Legion, these are for sale to the public for $20.00. The sale of the coins will cover the cost of the coins and provide a profit for the Legion.
Matt has been in touch with the city in regards to the inclusion of the Afghan war on the back side of the Cenotaph. The cost of this has been approved by Poppy. We will have an official unveiling with members of the community including one that lost a son in this war.
Next meeting will be in early September.
Report Moved by Les Androkivich Seconded by Mar Casson Carried

16. Next General Meeting: Sunday November 29, 2026 at 1400hrs.

17. Adjournment: 1610 hrs

18. Closing Ceremonies: Conducted by Branch President Dave Martin as per ritual.

DATED : September 18 ,2026 Electronically Signed

David Martin *Tina McAlister*

President Secretary